



Section:	3. Publications
Subpart:	3.3. Handbooks and Publications
Policy No.:	3.3.4.
Title:	Classification of Carryover Items
Effective:	January 10, 2026
Revised:	N/A

Classification of Carryover Items

Purpose: Provide allowable classifications of carryover items in Annual Reports and Publication 15 agendas for the next Interim Meeting.

Background: Standing committees produce two reports following the Annual Meeting. The first is the report of carryover items to be included in the fall regional meeting agendas and the next NCWM Interim Meeting. The second is the final report of the Annual Meeting. The carryover items may include items that were returned to the committee, having failed to garner enough votes to pass or fail at the Annual Meeting.

Before this policy, there has been little guidance for the standing committees on the appropriate classifications to assign to agenda items in those reports. This policy will assist committee members in their decision-making processes.

Policy:

Annual Reports of the Committees: The classification of each committee agenda item shall remain the same as it was when the committee report was adopted at the Annual Meeting.

Carryover Agenda Items:

- Carryover items that were classified as Informational, Assigned, or Developing when the committee report was adopted at the Annual Meeting shall hold the same classification in the report of carryover items.
- Carryover items that were classified as Voting at the Annual Meeting, but were returned to the committee, shall either carry no classification in the carryover report, or be classified as:
 - Voting,
 - Informational, or
 - Assigned if the item was brought to the committee through an existing task group or subcommittee.
- Carryover items that were returned to the committee shall not be classified as withdrawn in the committee's report of carryover items.
- All item classifications will be reassessed following the Open Hearings of the next NCWM Interim Meeting.