



Section:	1. Administration
Subpart:	Board of Directors
Policy No.:	1.1.2
Title:	Development and Review of NCWM Policy
Effective:	May 2015
Revised	January 2016

Development and Review of NCWM Policy

Purpose: Establish a policy for setting and reviewing NCWM bylaws and policies.

Background: The NCWM Bylaws give the Board of Directors sole responsibility to set the policies for the corporation. This policy establishes the process the Board of Directors is to follow in establishing, amending or repealing bylaws and policies and creates a systematic review process of existing bylaws and policies.

Policy:

1. The Board of Directors shall propose bylaws and set policies which ensure the proper operation of the corporation.
2. The Board of Directors shall operate similar to a standing committee to gather input from the membership on proposed modifications to the bylaws.
 - a. The Board will comply with NCWM Bylaws, Article XI-Amendments when adding, amending or repealing any bylaws.
 - b. Adding, amending and repealing policies require a simple majority vote of the Board of Directors.
3. Members may propose a modification to the published bylaws or policies.
 - a. Changes to bylaws are initiated by submitting a Form 15
 - b. Changes to NTEP administrative policies are initiated by submitting a form 15
 - c. Changes to NCWM policies are initiated through a regional board representative.
4. The Board may establish or modify existing policies without review by the membership.
5. The Board of Directors shall use the following five-year cycle for reviewing the bylaws and policies beginning on January 2015.
 - a. Year 1 - Bylaws
 - b. Year 2 - Administrative and Travel policies
 - c. Year 3 - Meeting policies
 - d. Year 4 - Publication policies
 - e. Year 5 - NTEP administrative policies