



<b>Section:</b>	2. Meetings
<b>Subpart:</b>	2.4. Management
<b>Policy No.:</b>	2.4.5.
<b>Title:</b>	Written Testimony
<b>Effective:</b>	January 2008
<b>Revised:</b>	N/A

## Written Testimony

**Purpose:** To create a consistent method of making written testimony a part of the permanent record.

**Background:** Stakeholders have the option of providing written testimony, either from the floor during open hearings, or through correspondence with the committee prior to an Interim or Annual Meeting. Information received by committees in this manner can have a profound effect on the decisions the committee makes regarding specific items on their agendas, yet the general membership has not always had the opportunity to receive the information and gain the same level of insight.

**Policy:**

1. All written correspondence to standing committees that addresses specific items on their agendas, whether received in advance of or during open hearings of the Interim Meeting shall become part of the report of the committee and shall be printed in *NCWM Publication 16* and ultimately the *NCWM Annual Report* as an appendix of the committee report.
2. Additional written correspondence to standing committees that addresses specific items on their agendas, whether received in advance of or during open hearings of the Annual Meeting shall become part of the report of the committee and shall be printed in the *NCWM Annual Report* as an appendix of the committee report.