

**AMC Annual Meeting Minutes**  
Pittsburgh, PA  
July 2017

**1. Call to Order**

The Meeting was called to order by Dick Shipman (Committee Chair) at 5:00pm

**2. Acceptance of Previous Minutes**

D. Shipman called for a motion to accept the minutes from the previous meeting (held January 2017). Bill Calloway (Vice-Chair) made the motion. Mark Flint (Secretary) seconded the motion. The motion passed unanimously.

**3. Financial Review**

D. Shipman lead a review of funds for the committee.

- The Committee began the fiscal year (as of 10/01/16) with \$25,967.91. As of 06/30/2017, the committee had funds in the amount of \$25,157.49.
- There is \$9747.50 in payments pending leaving \$15,409.99 in available funds.
- Doug Rathbun (State of Illinois) expressed his gratitude for a grant given to the State of Illinois.
- D. Shipman asked for a motion for approval of the budget. M. Flint made the motion. Motion was seconded by B. Calloway. Budget was accepted unanimously.

**4. Committee Liaison Reviews**

Chris Guay (P & G) gave a review of the Board of Directors meeting, held July 15<sup>th</sup>, 2017

- NIST has hired a metrologist.
- NCWM is developing a CD Compilation of meetings dating to 1905.
- The NIST Office of Weights and Measures held 50 meetings with 900 students between July 2016 and June 2017.
- NIST budget for 2018 has not been set but a flat budget over 2017 is expected.
- Measurement Canada currently has 177 authorized service providers conducting inspections resulting in a substantial increase in inspections.
- PALS has an opening for one industry position.
- Jerry Buendel has been designated by K. Macey as Charter Team Chair. Two additional appointments will be made by J. Cassidy.
- A Task Force is being formed to conduct surveys on Fuels and Lubricants testing.
- ISWM was present at the Board Meeting to discuss overlap in regulatory and industry training.

D. Shipman presented a review of Professional Development Committee.

- A presentation was given on Inspector certification. Several States provided testimony that they would like to see tests for basic weighing and measurement as soon as possible.
- The Safety Task Force was reviewed. A discussion was held on whether training of safety should be provided from Industry to Regulators, with the general thought being that Industry may be more advanced in Safety practices than Regulators.

Rebecca Richardson (Mark IV Consulting) provided an update on Laws and Regulations committee

- She noted that Lou Sakin (City of Hopkinton, MA) is ending his term on the committee.
- Matt Curran (State of Florida) is stepping down as the Fuels and Lubricants subcommittee Chair.
- The poly-styrene issue has been moved from Voting to Informational status.

No Industry member currently sits on the Standards and Technology committee. C. Guay noted that, historically, there has been concern from industry that an industry member on the committee may give a particular sector undue influence.

Further discussion was held regarding the Charter committee. Eric Golden discussed the fact that the new Chair (J. Buendel) would like to follow up on 8 current recommendations for workflow through the group. One possible item being discussed is twice per year voting. Several comments were made during the discussion that the current system is broken and needs to be redeveloped.

## **5. Review of Funding Applications**

D. Shipman began discussions on two current funding applications

- The State of New York submitted an application in the amount of \$3500.00 for funds to cover classroom and AV equipment rental for training school. D. Shipman commented that the he was not sure if the application for specific enough. C. Guay made the motion to accept the application. The motion was seconded by Bill Calloway (Crompco). The committee voted unanimously to accept the application.
- The State of Missouri submitted an application in the amount of \$2500.00 for funds to cover NIST training on Handbook 133 “Checking the Net Contents of Packaged Goods” to be held in Lebanon, MO on March 26 – 30 , 2018. M. Flint made the motion to accept the application. The motion was seconded by B. Calloway. The committee voted unanimously to accept the application.

## **6. Vacant AMC Positions**

D. Shipman opened the discussion on vacant positions on the AMC. He stated that each position has a one-year term. He stated that it has been practice that the Vice Chair and the Secretary each “move up” one position each Year. B. Calloway will serve as Chair this coming year. M. Flint will serve as Vice Chair this coming year. D. Shipman opened the floor to nominations for Secretary. Bob Weise (Northwest Tank) volunteered for the position. The committee voted unanimously to make him Secretary on AMC for this coming year.

## **7. New Business**

Further discussion was held regarding industry representation on the S&T committee. Don Onwiler (NCWM) suggested that the AMC spell out the rational for having an industry representation. Several members expressed the opinion that the issue should be discussed further at the interim meeting.

## **8. Adjournment**

Jim Pettinato made the motion to adjourn the meeting. The motion was seconded by C. Guay. The meeting was adjourned at 6:08pm.

## **9. Attendance**

<b>Name</b>	<b>Affiliation</b>
Mark Flint	ADM
Jim Hewston	J.A. King
Louis Straub	Fairbanks Scale
Eric Golden	Cardinal Scale
Rob Upright	VPG Transducers
Russ Vires	Mettler-Toledo
Jim Pettinato	Technip FMC
David Calix	NCR Corp.
Ron Gibson	Seraphin

Doug Rathbun	IL Dept. of Ag.
Matthew J. Morrison	B & R Stores
Ann Boeckman	Kraft Heinz
Jan Konijnenburg	Rice Lake Weighing Systems
Chris Guay	Proctor and Gamble
Bob Murnane	Seraphin
Richard Suiter	Richard Suiter Consulting
Henry Oppermann	Weights & Measures Consulting
Patrick Brutus	Walmart
Rebecca Richardson	Mark IV Consulting
Mauricio Mejia	State of Florida
Chris Bradley	Seraphin
Bob Weise	NorthWest Tank
Bill Callaway	Crompco
Richard Shipman	Rice Lake Weighing System