

**Associate Membership Committee (AMC)  
Draft Meeting Minutes**

Mark Flint, Chair  
Archer Daniels Midland

- 1) Meeting Called to order at 5:02 p.m. Minutes from the AMC meeting at the July 2018 Annual meeting were reviewed and approved.
- 2) Review of Committee Member Positions
  - a) 6 Members Listed on the website
    - i) There is a discrepancy between that list and the people voting
      - 6 Members listed and 8 getting emailed
    - ii) Suggestion to move David Calix back on the AMC committee retroactive to 2018 with cycle off year of 2023
    - iii) Suggestion to add Ron Gibson as a general Member retroactive to 2018 with cycle off year of 2023
    - iv) Suggestion to move Bob Murnane back on the AMC committee retroactive to 2018 with cycle off year of 2023
  - b) Motion to approve the above actions Chris Guay, seconded by Richard Shipman. Motion approved by unanimous vote.
    - i) A new list will be provided to Don Onwiler
- 3) Review of AMC financial statements from treasurer
  - a) AMC has a total of \$32,719.49 available
  - b) There are \$20,147.50 in pending approved payments
    - i) Toolkit Task Group
    - ii) California: LPG
    - iii) NY State WM Association
    - iv) Regional Website Upgrades
    - v) Louisiana: HB 133
    - vi) NEWMA: HB 133
    - vii) C-RMAP
  - c) \$12,571.99 is available for consideration of new or amended applications
  - d) Motion to approve financial statement made by Mark Flint, seconded by Chris Guay. Motion approved by unanimous vote.

4) Board of Directors Update

NCWM Board Report (January 15, 2019)

- Deadline for New Items for 2019 will be August 15, 2019 – earlier than last year!!!
- New Policy adopted which specifies that ALL items are heard at the hearing all items at Interim Meeting. Comments from Developer/Assigned Party only at the Annual Meeting. Implemented beginning this meeting
- More time slots for sessions on Sunday -- implemented this meeting to allow people to participate in more different sessions;
- New Format for how items are presented in the Handbook...
  - Page Numbers, and Line numbers for this meeting.
  - Format of items, Possible elimination of the Appendix (other than external comments?)
- NCWM Website

- Bylaws, Board was looking to encourage all committee members to become Chairman before their term expires. Vice Chair was proposed to help develop their chairs. Board withdrawing the Bylaw change.
- New Safety Award Created beginning 2020
- Charter Team Sunsetting for now
- Certification program being used increasingly by states

#### NIST

- Tim Osmer in the metrology Lab has resigned and Linda Crown has retired
- OWM is changing their training emphasis to videos and webinars for field training.

#### Regional Notes

- Central Meeting May 6-9, 2019 in Canton, OH
- Nebraska W&M Ken Tichota has resigned.
- Shelly Miller now Wisconsin W&M Director
- Northeast Meeting May 12-16, 2019 in Portland, ME
- Jimmy Cassidy now Massachusetts W&M Director
- New Jersey working to adopt more NCWM standards/requirements
- Construction of new W&Ms lab has started in North Carolina
- Jerry Buendel retired as Washington W&Ms Director and will replace Ross Anderson on NCWM certification

#### Old Business

Approved Requests since Last AMC Meeting

State of Louisiana – Request Date 07-23-2018 – Approved Amount \$1000.00

NEWMA – Request Date 11-02-2018 – Approved Amount \$1000.00

NIST/SWMA Request Date 11-28-2018 – Approved Amount \$2500.00

(See Item Below)

NIST/SWMA Request - \$5500.00

Request has been approved in the amount of \$2500.00

Three Affirmatives for Disbursement of \$2500.00

One Affirmative for Disbursement of either \$2500.00 or \$5500.00

One Affirmative for Disbursement of \$5500.00

No Negatives

In Semester vote for reimburse guidelines Already Adopted

Chris Guay will continue to Represent the AMC on the Board of Directors

#### New Business

- a) Review Kansas Application for \$1,230.00
  - i) Motion was made to approve by Bob Murnane, seconded by Chris Guay, motion was **Approved** by unanimous vote to make payment of \$1,230.00 to Kansas per the application.
- b) Bylaws confusion of the AMC Committee

Only Members of AMC have Voting Rights. Is it worth taking a look at bylaws for clarification?

AMC Chairman will send out comments for review/clarification to all AMC members.

- c) Bob Murnane Brought up the meeting times of the AMC committee. Bob proposed a set meeting time. After all discussions it was deemed to try 7:30am on 2<sup>nd</sup> day of open hearings. This will be included in the Annual Conference Documentation.
- d) Fran from state of Ohio brought up issues she is having with callers requesting info for legal for trade scale. She was asking of links for manufactures be visited in lieu of her recommending vendors. This was deemed to be brought up at Regional Meetings

Adjourned at 5:59pm

Attendees

<b>Name</b>	<b>Representing</b>
Mark Flint	Archer Daniels Midland
Bob Weise	Northwest Tank & Environmental Services, Inc.
Steven Harrington	Oregon Dept Of Agriculture
Thomas McGee	PMD Corporation
Chris Guay	Procter & Gamble
David Calix	NCR Corporation
Richard Shipman	Rice Lake Weighing Systems
Ron Gibson	Seraphin Test Measure Co.
Bob Murnane	Seraphin Test Measure Co.
Richard Suiter	Richard Suiter Consulting
Brad Fryburger	Southern II Scale
Russ Vires	Mettler-Toledo, LLC
Don Onwiler	NCWM