

**Associate Membership Committee (AMC)
Agenda and Interim Meeting Minutes**

January 28, 2020
Bob Weise, Chair
Northwest Tank

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Details of All Items
(In order by Reference Key)

AGENDA

- I. Call to Order
- II. Approval of Meeting Minutes
- III. Financial Condition
- IV. NCWM Industry Representative Reports
 - (a) Board of Directors Report
 - (b) Professional Development Committee Report
 - (c) Laws and Regulations Committee Report
- V. AMC Fund Disbursement Requests
- VI. Filling Vacant Positions
- VII. Old Business
- VIII. New Business
- IX. Adjournment

AMC Meeting Minutes

I. Call to order – 7:34 am

II. Minutes approved from previous meeting

Approved – 7:37 am

III. Financial Condition

AMC Account Balance

\$37,620.93

Pending Payments

Toolkit Task Group	\$1,660.00
NYS W&M Association	\$4,000.00
Nevada: Western RMAP	\$1,781.72

Available Funds

\$30,179.21

Approved Financial Condition 7:41am

IV. NCWM Industry Representatives Reports

a) Board of Directors Report – Chris Guay

- EV Charging Stations – requirements in Handbook 44 vs. cost of compliance. Proposals in some states would exclude Handbook 44 requirements. NCWM will prepare an educational background article for newsletter and an educational press release.
- OIML Standards: Foreign companies want international access to US market, harmonization
- New Policy: Committee Work Session Protocol on comments during work sessions – “Committee Chairs may request technical clarification from called upon observers during their work sessions.” This would eliminate “observers raising their hands” and other committee members asking an observer a question.
- Professional Certification Program – Jerry Buendel has now taken responsibility from Ross Andersen. Some new topic areas are soon to be released.
- Testing -- challenge for states wanting to administer testing, but work is underway to work through issues. Some testing centers may charge a fee, especially for private sector employees.
- Basic competency exams are a challenge for RSA (private sector service providers) employees and new state inspectors to pass since the test content can be broader than their technical niche or specialty.
- Accreditation of Professional Certification Program -- Signed agreement with accreditation agency to start to evaluate the accreditation process – they are conducting due diligence gap analysis to determine possible process/cost. Question is whether each test category will be a separate accreditation and cost of getting and maintaining accreditation.
- Board asking question whether FALS should be made a standing committee independent of L&R. Plan is to look at ways to ensure FALS works for all stakeholders.
- Strategic Plan – Board has last meeting with facilitator in November, will be discussing with members at this meeting. Looking for input.

b) PDC – Jim Pettinato

- Looking for Safety Liaison

c) **L&R**

- **No Update**

Regional Summaries

Central Update:

Nothing to report

Northeast Update:

Nothing to report

Southern Update:

Nothing to report

Western Update:

Nothing to report

Other Organizations

NIST:

Nothing to report

OIML:

Nothing to report

Canada:

Nothing to report

Membership

Future NCWM Meetings

7/12 – 7/16/2020	Annual Meeting Tacoma, WA
1/10 – 1/13/2021	Interim Meeting St Pete Beach, FL
7/18 – 7/22/2021	Annual Meeting Rochester, NY

AMC Position

Secretary

V. AMC Fund Disbursement Requests

- None at the time of meeting.
- New Request on 2/10/20 For NJ Weights and measures to travel to Mettler Toledo facility. \$750.00

VI. Filling Vacant Positions

None

VII. Old Business

None

VIII. New Business

- Bob Wiese brought up the Hawaiian metrology lab's metrologist had a medical event. He was wondering if there was a precedent for NCWM or committees providing some form of condolence. Chris Guay to bring up to board.

IX. Adjournment

At 8:09am

Respectfully submitted by,
Mr. Ron Gibson Vice
Chair

Attendees

Bob Wiese – Northwest Tank
Ron Gibson – Seraphin
Jim Pettinato – TechnipFMC
Brad Fryburger – Southern II Scale
Richard Suiter – Richard Suiter Consulting
Bill Callaway – Crompco
Russ Vires – Mettler Toledo
Chris Guay – Proctor and Gamble
Brent Price - Gilbarco