

Addendum Sheet Board of Directors (BOD) Interim Report

Mr. Brett Gurney, Chairman
Utah

INTRODUCTION

The Board of Directors submits its Committee Interim Report for consideration by National Conference on Weights and Measures (NCWM). This addendum sheet contains the report items published in *NCWM Publication 16, Committee Reports for the 104th Annual Meeting*. The addendum sheet will address the following items during the Annual Meeting.

Items are grouped according to item status: **(VC) Voting Consent Calendar:** the committee has grouped these items for a single vote; **(V) Voting Item:** the committee is making recommendations requiring a vote by the active members of NCWM; **(I) Informational Item:** the item is under consideration by the committee but not proposed for Voting; **(A) Assigned Item:** the committee has assigned development of the item to a recognized subcommittee or task group within NCWM; **(D) Developing Item:** the committee determined the item has merit; however, the item was returned to the submitter or other designated party for further development before any action can be taken at the national level; **(W) Withdrawn Item:** the item has been removed from consideration by the committee.

Informational Item(s)		
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Details of All Items
(In order by Reference Key)

ACT – ACTIVITY REPORTS

ACT-1 I Membership

No changes.

ACT-2 I Meetings

No changes.

ACT-3 I Participation in International Standard Setting

Dr. Charles Ehrlich, NIST OWM provided a report of international activities. A full report can be found in appendix A of the Board of Directors Report.

ACT-4 I Associate Membership Committee Activity

Chris Guay reported that Associate membership is 35% of total membership. Associate dues are \$15 higher, and those funds are placed in a special account. The AMC has used the funds in the past for various activities in support of the NCWM mission. Special emphasis is placed on training for weights and measures officials. He encourages interested parties to submit applications for funding assistance for their training events. A meeting of the AMC will be held 8:00 – 9:00 a.m. on Wednesday in the Regency Ballroom.

ACT-5 I Task Groups, Subcommittees, Steering Committees

Chairman Gurney announced the formation of a new “Field Reference Standards Task Group” to be chaired by Jason Glass, KY. This task group will report to the Specifications and Tolerances Committee and is charged with developing the following items contained in the S&T Committee agenda: GEN-3, Block 1, Block 2, LPG-3, and MFM-5.

ACT-6 I Regional Association Activities

Regional meeting information is updated as follows:

2019 Meetings

WWMA Annual Meeting

September 8-12, 2019

Park City, UT

Contact: Brett Gurney: bgurney@utah.gov

CWMA Interim Meeting

October 21-23, 2019

Springfield, IL

Contact: Sherry Turvey: sherry.turvey@kda.ks.gov

SWMA Annual Meeting

October 6-9, 2019

Knoxville, TN

Contact: ~~Hal Prince: harold.prince@freshfromflorida.com~~ Ed Coleman:

Ed.Coleman@tn.gov.

NEWMA Interim Meeting

TBD

October 15-17, 2019

Norwich, CT

Contact: James Cassidy: james.cassidy@state.ma.us

SPB – STRATEGIC PLANNING, POLICIES, AND BYLAWS

SPB-1 I Strategic Planning

The Board of Directors is engaged in strategic planning with the assistance of LBL Strategies, a professional consulting firm. The process not yet completed, but the overarching goal will be 5,000 members by 2025. He shared the following new NCWM Mission and Vision statements:

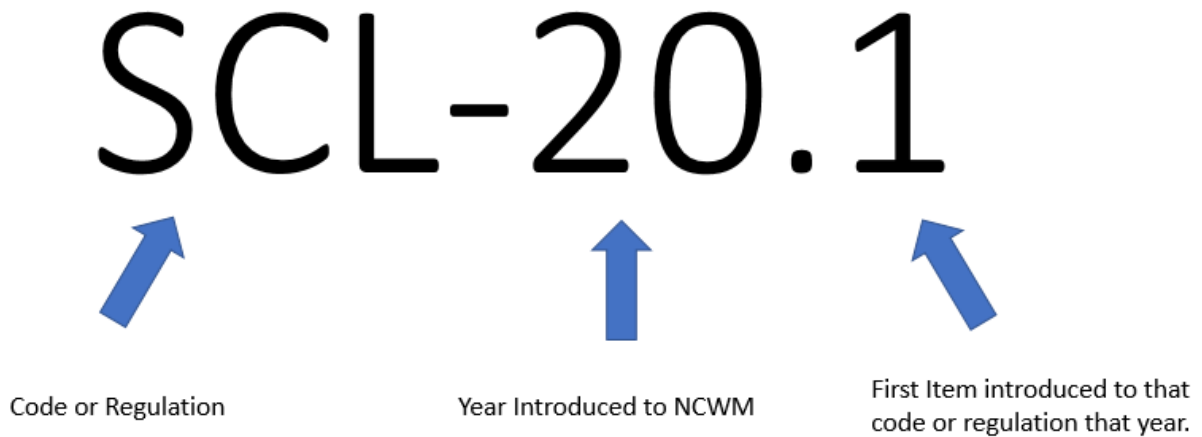
Mission	Vision
<p>Ensuring equity and uniform standards in a changing marketplace</p>	<p>Making every marketplace transaction fair and equitable</p>
<p>We develop uniform and equitable weights and measures standards to:</p> <ul style="list-style-type: none"> ▪ Promote commerce and fair competition by leveling the playing field ▪ Ensure consumers “get what they pay for” ▪ Foster confidence in marketplace transactions ▪ Advance economic growth 	<p>We strive to:</p> <ul style="list-style-type: none"> ▪ be the think-tank for advancing measurement innovation standards ▪ become a world-leading measurement standard-setting organization ▪ make the world a fairer place to transact business

SPB-2 I Improve the NCWM Standards Development Process

The recommendations contained in Appendix B of the Board Report from the Charter Team will be considered as part of the strategic planning process and these two items may be merged in the future. Ross Anderson, retired, expressed appreciation for the flexibility to allow a developing item to be upgraded to informational status by a committee as late as December based on new information received from the developer. He believes items should not be brought to a vote until a consensus has been reached as opposed to just requiring a majority. Kurt Floren, LA County requested serious consideration of the recommendation to vote twice per year. This would require a vote of the membership to amend the bylaws. Further discussion addressed the need to ensure that all regions have the chance to vet proposals and that an item not be adopted until it has been addressed at least 2 national meetings.

SPB-3 I Publications 15 and 16 Committee Report Formats

The board presented a new item numbering format that will allow an item to remain unchanged for the lifespan of the proposal. Is shown here:



In this example, this is the first item introduced for 2020 to amend the Handbook 44 Scale Code.

Members requested that the items continue to be presented in the order reflecting the flow of the code or regulation being amended. There was some discussion of adding additional coding to identify more specifically the section of a code or regulation being amended. In general, the body supports the new numbering system. It will not affect how item blocks are organized and efforts will be made to continue mapping how items have been moved to blocks.

SPB-4 I Bylaws, Article IX, Section 2 – Standing Committees

No changes.

FIN – FINANCIAL

FIN-1 I Treasurer’s Report

NCWM operates on a fiscal year October 1st through September 30th. Budgets are set to be conservative on projected revenues and realistic on anticipated expenses. The Board of Directors continues to monitor its ability to fully implement contingency plans based on potential costs compared to reserve funds.

The Balance sheet on page BOD-20 in Pub 16 is, as of March 31, 2019 a comparison with the same time the previous year. Assets are inflated by the Associate Membership Fund. These funds are accumulated through the additional \$15 dues paid by associated members and are spent at the discretion of the Associate Membership Committee in accordance with Committee By-Laws.

We had 2 CDs that matured this year that were used to offset cost of the website. The first matured at \$62,000. We transferred that along with \$34,000 cash balance from interest. So, the total transfer was \$96,000. The second was in the amount of \$70,000. We do not foresee the need to transfer any additional funds from the investments to cover the costs of the website.

The annual audit was conducted by Dana F. Cole & Company as an outside entity and this provides another layer of accountability. There were no red flags in this annual audit.

Overall the NCWM’s finances are in good order. This concludes the financial report.



Mr. Brett Gurney, Utah | Chairman
Mr. Craig VanBuren, Michigan | Chair-Elect
Mr. James Cassidy, Massachusetts | NTEP Committee Chair
Mr. Raymond Johnson, New Mexico | Treasurer
Mr. Jack Walsh, Town of Wellesley, Massachusetts | Active Membership - Northeastern
Mr. Ivan Hankins, Iowa | Active Membership - Central
Mr. Mahesh Albuquerque, Colorado | Active Membership - Western
Mr. Hal Prince, Florida | Active Membership - Southern
Ms. Rebecca Richardson, MARC-IV Consulting | At-Large
Ms. Julie Quinn, Minnesota | At-Large
Mr. Christopher Guay, Procter and Gamble | AMC Representative

Mr. Don Onwiler, NCWM | Executive Director
Dr. Douglas Olson, NIST, OWM | Executive Secretary
Mr. Darrell Flocken, NCWM | NTEP Administrator
Mr. Carl Cotton, Measurement Canada | Board of Directors Advisor

Board of Directors