

## **Professional Development Committee (PDC) 2025 Interim Meeting Report Addendum Sheet**

Mr. Ethan Bogren, Committee Chair  
Westchester County, New York  
Mr. Scott Wagner, Vice Chair  
Colorado

### **INTRODUCTION**

The Professional Development Committee submits its Committee Interim Report for consideration by National Conference on Weights and Measures (NCWM). This addendum sheet contains the report items published in *NCWM Publication 16: Committee Reports for the 105<sup>th</sup> Annual Meeting*. The addendum sheet will address the following items during the Annual Meeting.

Items are grouped according to item status:

**(VC) Voting Consent Calendar:** The Committee has grouped these items for a single vote.

**(V) Voting Item:** The Committee is making recommendations requiring a vote by the active members of NCWM.

**(I) Informational Item:** The item is under consideration by the Committee but, not proposed for Voting.

**(A) Assigned Item:** The Committee assigned development of the item to a recognized subcommittee or task group.

**(D) Developing Item:** The Committee determined the item has merit; however, the item was returned to the submitter or other designated party for further development before any action can be taken at the national level.

**(W) Withdrawn Item:** The item has been removed from consideration by the Committee.

Informational Item(s)		
Reference Key	Title of Item	
		Addendum PDC Page
<b>EDU – EDUCATION</b>		<b>2</b>
EDU-1	I Professional Certification Program	2
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**Details of All Items**  
*(In order by Reference Key)*

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**EDU – EDUCATION**

**EDU-1      I      Professional Certification Program**

EDU-1
<b>Comments:</b>
No Changes. Mr Jerry Buendel provided an update on the status of the professional certification and registered service agent exam program. Don Onwiler, NCWM, reinforced using the NIST Handbook 44 exam resulted in a higher success rate for the other exams. He encouraged everyone to prepare for and use this exam before moving on to taking the other exams. Brent Ricks, Montana, echoed Mr. Onwiler's comments and encouraged others to take the exam and noted that the Montana inspectors found the exam to be very helpful in their success with the other exams. Alison Wilkinson, Maryland, thanked Jerry for his work. She encouraged more states to designate proctors and accept the NCWM exams. She also observed that many of the RSAs are not comfortable using virtual proctoring. Jerry remarked that a great deal of the credit for the success of the exam program goes to the SMEs that wrote the exams. He noted that the approach to the RSA exams was to educate and evaluate. The state regulator SMEs selected questions to make mandatory to correct recurring deficiencies.

**EDU-2      I      Training**

EDU-2
<b>Comments</b>
No changes. There were no updates to this item. Acting Chair Wagner encouraged the members to check the NIST website for upcoming training opportunities. Mahesh Albuquerque, Colorado, provided an update on the EVSE Training for RSAs and Inspectors scheduled for August 5 to 8 in Denver. He thanked the planning committee for their work organizing the event. There has been a very good response. They planned for 50 participants and to date over 82 have signed up. There is still space available. Doug Rathbun, Illinois, thanked NIST for the VTM and Loading Rack training held last month in Springfield. He was pleased that there were attendees from several states.

**EDU-3      I      Instructor Improvement**

EDU-3
<b>Comments</b>
No changes. No comments.

**EDU-4 I Recommended Topics for Conference Training**

EDU-4
<b>Comments</b>
No changes. No comments.

**PMT – PROGRAM MANAGEMENT**

**PMT-1 I Safety Awareness**

PMT-1
<b>Comments</b>
No changes. No comments.

**PMT-2 I Fraud Prevention and Education Task Group**

PMT-2
<b>Comments</b>
No changes. Matt Douglas, California, thanked the task group for their work on this continuing and growing problem.

**Other Comments**

The PDC received the following report from Lisa Corn, Texas, on the work of the Metrology Subcommittee. The subcommittee is actively focused on three key initiatives, all of which are in progress and aimed at strengthening communication, training, and support across the legal metrology community.

First, we're finalizing a standardized form that will be used to submit proposed changes to NIST SOPs and Handbook 105 series documents. This form is intended to streamline the feedback process and ensure that suggestions from the labs are formally documented and submitted in a consistent, structured manner.

Second, we're developing an On-the-Job Training (OJT) framework that will serve as the foundation for a broader OJT resource library. This library will feature SME developed training modules to support new metrologists and assist labs in standardizing their training approaches across regions.

Third, we've begun work on a training resource geared toward directors and administrators who may not have a metrology background. The goal is to provide them with a better understanding of metrology lab operations, including staffing, standards, maintenance, and compliance requirements so they can better support their teams.

These efforts are all in progress, but they reflect a strong collaborative push to address ongoing gaps in training, communication, and resource development.

*Scott Wagner*

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Vice Chair

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Mr. Ethan Bogren, Westchester County, New York | Committee Chair  
Mr. Scott Wagner, Colorado | Vice Chair  
Ms. Valerie Forbes, Delaware | Member  
Mr. Brian Terry, Arkansas | Member  
Ms. Sherry Turvey, Kansas | Member  
Mr. Perry Lawton, TESCO | AMC Representative  
Mr. John Satterlee, Illinois | Safety Liaison  
Ms. Marie-Paul Vanasse, Measurement Canada | Canadian Technical Advisor  
Mr. Jerry Buendel, Retired | Certification Coordinator

**Professional Development Committee**