# Things to Know



A Guide to NCWM Interim Meetings



## Publication 15

- Contains agenda items
- Changes to the agenda can and do occur
- Review items prior to arrival
- Be prepared to comment during Open Hearings
- Written testimonies are also accepted to compliment your Open Hearing comments

## **Agenda Item Designations**

(V) - Voting: Voted upon at the Annual Meeting

(I) - Informational: Open for discussion, cannot be voted upon at the Annual Meeting

(D) – Developmental: For review, but still under development by the submitter

(W) – Withdrawn: Removed from the agenda

## **NCWM Standing Committees**

**Board of Directors (BOD)** - Governing body of the corporation which oversees financial and corporate reports; establishes fees and policies.

**Laws and Regulations Committee (L&R)** - Interprets and develops model laws and regulations as well as standards and testing for checking the net content of packaged goods (i.e. food, drugs, cosmetics, etc.).

**Specifications and Tolerances Committee (S&T)** - Interprets and develops standards for the design, installation, testing and performance of commercial weighing and measuring devices.

**Professional Development Committee (PDC)** - Addresses consumer affairs and safety issues while promoting awareness of weights and measures activities to the general public; facilitates training and certification.

**National Type Evaluation Program Committee (NTEP)** - Sets the goals, objectives, operating policies and procedures published in NCWM Publication 14; sponsors technical subcommittees in various areas to develop technical test procedures and evaluation criteria; authorizes participating NTEP laboratories and issues NTEP certifications.

## **Meeting Attire**

Business attire is appropriate.

## **Networking**

- Breakfasts
- Chairman's Reception
- Meeting App (YAPP)