



E15: What Retailers and Service Companies Need to Know

Bureau of Weights and Measures

E15 Presentation Overview

Presenter: Judy Cardin – Director, Bureau of Weights and Measures



E15 Overview

The Bureau of Weights and Measures has developed resource materials for retailers and service companies to understand the requirements related to E15.

Our goal in presenting this material is to assist in providing retailers with the education and resources needed to avoid legal and customer satisfaction pitfalls resulting from the sale of E15 in Wisconsin.

E15 Overview

We have developed a multitude of resources, fact sheets, forms, and compiled it a webpage dedicated to E15. All of the information in this presentation can be found on that page here:

https://datcp.wi.gov/Pages/Programs_Services/E15.aspx

In addition to state requirements, we encourage you to familiarize yourself with EPA E15 requirements.

www.epa.gov

E15 Overview

Please see your handouts for the following fact sheets and forms:

- E15 – Retailer Fact Sheet
- Alternative Fuel Labeling: E15 Fact Sheet
- Blending E15 at the Pump: What Retailers Need to Know
- E15: Conversions of Storage Tank Systems and Dispensers
- Storage Tank Plan Approval & Installation Requirements for Alternative Fuels
- Alternative Fuel Storage Tank System and/or Dispenser Installation/Conversion Application Form
- Checklist for Underground Tank Installation
- ATCP 93 Notification Record

What Retailers Need to Know About Selling E15

Presenter: Alicia Clark – Compliance Officer



Photo courtesy of e15fuel.org

Selling E15

What is E15?

- The EPA defines E15 as a blend of gasoline that contains greater than 10% ethanol, and up to 15% ethanol
- Under current Wisconsin law, E15 must be sold as an alternative fuel

Selling E15

What vehicles may use E15?

- Model year 2001 and newer cars, light duty trucks, and medium-duty passenger vehicles (SUVs); and flexible-fuel vehicles (FFVs) are allowed by the EPA to use E15

Selling E15

What vehicles and engines may NOT use E15?

- All motorcycles
- All vehicles with heavy duty engines, such as school buses, transit buses, and delivery trucks
- All off-road vehicles, such as boats and snowmobiles
- All engines in off-road equipment, such as lawn mowers and chain saws
- All model year 2000 and older cars, light-duty trucks, and medium-duty passenger vehicles (SUVs)

Selling E15

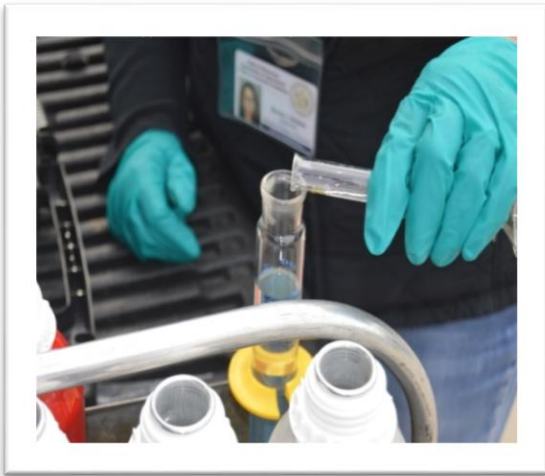
What are the price posting requirements for E15?

- All grades of motor fuel must be advertised on conspicuous signs
 - Conspicuous posting includes street signs, sandwich boards, or window signs
 - Signs must clearly display all prices per gallon including taxes for all grades of fuel that are being offered to the general public
 - Stores can display some prices on a street sign, and the rest of the prices on a supplemental conspicuous sign posting
 - Signs can only include the price of motor fuel - inclusion of other commodities or services, such as car washes, is prohibited

Selling E15

What fuel quality specifications is E15 required to meet in Wisconsin?

- As an alternative fuel, E15 is not required to meet the same standards as automotive gasoline, however, the ethanol used to make E15 must meet the ASTM D4806



specification and the gasoline used must meet ASTM D4814 specification

- DATCP will test E15 to ensure the ethanol content is correct

Selling E15

What do I need to know about dispensing E15?

- Tank system and dispensing equipment must be compatible with the fuel being stored and dispensed
- Equipment used to store or dispense fuel consisting of more than 10 percent ethanol by volume may not contain or consist of any of the following materials:
 - Metals. Zinc, lead, aluminum or alloys containing these metals, such as brass or terne
 - Note: Terne-plated steel and lead based solder are commonly used in equipment that handles gasoline. These materials will dissolve when in contact with high concentrations of ethanol.
 - Natural materials, cork, leather or natural rubber

Selling E15

- Polymers. Polyurethane, polyvinyl chloride, polyamides, or methyl-methacrylate plastics.
 - Note: Materials that have been shown to be generally compatible with high concentrations of ethanol include unplated steel, stainless steel, black iron, bronze, Neoprene rubber, Buna-N, polypropylene, nitrile, Viton, Teflon, thermoset reinforced fiberglass and thermoplastic piping material.
- Fueling dispensers installed after February 1st, 2009 must have a separate fueling nozzle and hose for dispensing any ethanol-blended motor fuels of more than 10 percent ethanol by volume

Selling E15

- Dispensers installed prior to February 1st, 2009 that do not have a separate nozzle and hose for dispensing E15 must bear a label clearly warning any purchaser that the first gallon may have more than 10 percent ethanol by volume
 - This label must be adjacent to the required E10 label, and must meet all labeling requirements specified in ATCP 94.300(1)(b)

WARNING

**The first gallon dispensed
may contain more than
10% ethanol by volume**

Selling E15

- The warning label must be adjacent to the required E10 label and must be:
 - Present at all times the product is offered for sale
 - Placed on the face of the dispenser next to the name and grade of the product being dispensed
 - Placed so that the text is not sideways or upside down
 - Contrasting in color to the dispenser
 - Conspicuous and legible to a customer when viewed from the driver's seat of a motor vehicle that is located within 6 feet of the dispenser
 - Capable of withstanding extremes of weather conditions for at least 1 year and resistance to gas, oil, grease, solvents, detergents, and water

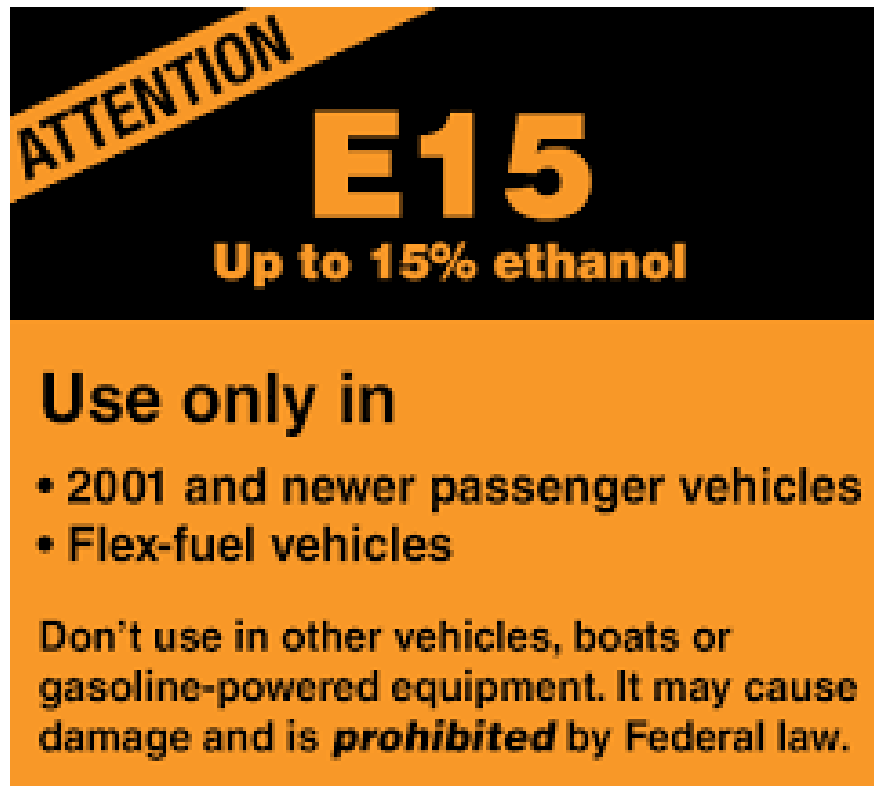
Selling E15

What are the requirements for labeling E15 at the dispenser?

- Any device that dispenses a gasoline-ethanol fuel blend of more than 2% by volume of ethanol must be labeled with the maximum volume percentage of ethanol at all times the product is offered for sale
 - This label must be placed on the face of the dispenser next to the name and grade of the product being dispensed
 - This label must meet all of the requirements previously discussed
- E15 may be labeled using either the EPA's E15 label, or the Ethanol Flex Fuel labeling established by the FTC

Selling E15

- EPA's E15 label:

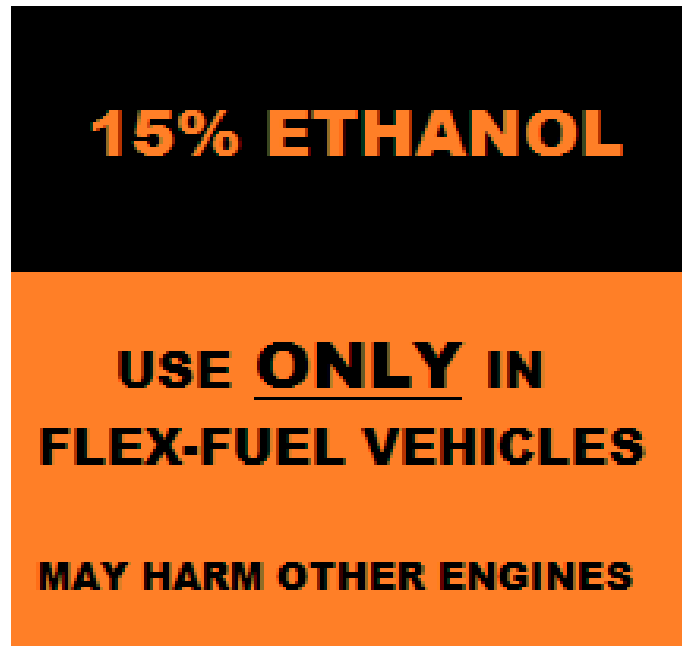


Selling E15

- The EPA label must measure 3 and $\frac{5}{8}$ inches wide by 3 and $\frac{1}{8}$ inches high
- The EPA label must be placed on the upper two-thirds of each fuel dispenser where the consumer will see the label when selecting a fuel to purchase
- For dispensers with one nozzle, the EPA label must be placed above the button or other control used for selecting E15, or in any other manner which clearly indicates which control is used to select E15
- For dispensers with multiple nozzles, the EPA label must be placed in the location that is most likely to be seen by the consumer at the time of selection of E15

Selling E15

- Ethanol Flex Fuel labeling requirements established by the FTC:



Selling E15

- Ethanol Flex Fuel labeling requirements established by the FTC:
 - The FTC label is 3 inches (7.62 cm) wide x 2 1/2 inches (6.35 cm) long. “Helvetica Black” or equivalent type is used throughout. The band at the top of the label contains one of the following:
 - For all flex fuels, the numerical value representing the volume percentage of ethanol in the fuel followed by the percentage sign and then by the term “ETHANOL”; or
 - For ethanol flex fuels containing more than 10 percent and no greater than 50 percent ethanol by volume. The numerical value representing the volume percentage of ethanol in the fuel, followed by the percentage sign and then the term “ETHANOL”

Selling E15

- At least one FTC label must be posted on each face of each alternative fuel dispenser
- If you are selling two or more kinds of alternative fuel with different automotive fuel ratings from a single dispenser, separate FTC labels for each fuel must be posted on each face of the dispenser
- The FTC label, or labels, must be placed conspicuously on the dispenser so as to be in full view of consumers and as near as reasonably practical to the price per unit of the automotive fuel

Selling E15

What about octane labeling?

- E15 is not an automotive gasoline under Wisconsin law so retailers are not required to post an octane rating
- If a retailer chooses to post an octane rating, the fuel **MUST** meet the posted octane
- DATCP will test the fuel to ensure the posted octane is correct



Selling E15

What do I need to know about blending to get E15?

- Two common approaches to selling E15 are:
 - From a storage tank dedicated to E15
 - By blending E10 with E85 at the dispenser to get E15
- Blending in the storage tank is not permitted
- E98 – E100 cannot be stored in an underground storage tank, and can only be stored in approved aboveground storage tanks
 - The installation of aboveground storage tanks requires plan approval from DATCP

Selling E15

- Blending at the pump can be done using E85 or other high blend ethanol product
- E85, or flex fuel, is a term that refers to high-level ethanol-gasoline blends containing 51%-83% ethanol, depending on geography and season
- Because of the range in possible ethanol content of E85, retailers must ensure the blend ratio on all dispensers are set to properly blend for E15 at all times

Selling E15

- There are two ways to ensure proper blend ratio:
 - Program the dispensers for the maximum ethanol content of the E85/Flex Fuel
 - Have a service company adjust the blend ratios every time the ethanol content in the E85/Flex Fuel changes
 - This requires regular monitoring of the ethanol content of the E85/Flex Fuel you are receiving and prompt action when the ethanol content changes
- If a consumer experiences vehicle damage as a result of fuel being dispensed at a higher ethanol content than what is posted on the dispenser, the retailer is responsible

Selling E15

Are there any approvals I need to sell E15?

- YES!!

Approvals, Forms, and Inspections for E15

Presenter: Keith Garbe, Weights and Measures Petroleum System Supervisor



Storage Tank Plan Approval & Installation Requirements for Alternative Fuels

- Installation plans must to be submitted for approval on form TR-WM-126. The fee for plan approval varies depending on the size of the tank system.
- All tank systems must be installed by a DATCP certified tank installer working for a registered tank specialty firm, or under the direction of a professional engineer.
- A list of tank specialty firms can be found on our website here:

[https://mydatcp.wi.gov/documents/dtcp/List of Tank Specialty Firm Registrations.pdf](https://mydatcp.wi.gov/documents/dtcp/List_of_Tank_Specialty_Firm_Registrations.pdf)

Storage Tank Plan Approval & Installation Requirements for Alternative Fuels

- Part I of the Storage Tank Alternative Fuel Installation/Conversion Application (form TR-WM-132) needs to be submitted with the installation plan.
- This form requires the DATCP certified tank system installer or a professional engineer to verify that the tank system materials are compatible with the fuel being stored.
- This form can be found on our website here:
https://datcp.wi.gov/Pages/Programs_Services/PetroleumHazStorageTanksForms.aspx

Storage Tank Plan Approval & Installation Requirements for Alternative Fuels

- When the approved tank system is installed, final inspection and installation approval is performed by a state inspector (no additional fee)
- The approved installation checklist and tank registration paperwork must be submitted to DATCP Permit staff: form TR-WM-137 for underground tanks or form TR-WM-118 for aboveground tanks (no additional fee)
- If the installation was an underground tank system annual operating permits are issued (no additional fee)

E15: Conversions of Storage Tank Systems and Dispensers

- Storage and dispensing systems being converted from fuels containing 10% or less ethanol, to fuels containing greater than 10% ethanol, must meet the requirements of Wisconsin Administrative Code § ATCP 93.680
- These requirements include plan review and notification, equipment requirements, material compatibility, tank cleaning, and tightness testing
- Plan review and an onsite inspection by the department are required for facilities converting to store and dispense ethanol-based fuels

E15: Conversions of Storage Tank Systems and Dispensers

- At least 15 business days prior to commencing the conversion, Part I of the Storage Tank Alternative Fuel Installation/Conversion Application (form TR-WM-132) must be submitted to the DATCP
- This form requires the DATCP certified tank system installer or professional engineer to verify that the tank system materials are compatible with the fuel being stored. Installation plans do not need to be submitted for a conversion, only Part I of the form.

E15: Conversions of Storage Tank Systems and Dispensers

- After DATCP approval of Part I, conversion can begin
- During the conversion process, Part II of form TR-WM-132 must be completed by the owner/operator and retained on site for DATCP inspector review.
- At least 30 days prior to commencing normal fueling operations using ethanol-blended fuel, the owner/operator must notify the weights and measures petroleum inspector responsible for inspecting the facility. A map of weights and measures petroleum inspectors can be found at:

https://datcp.wi.gov/Documents/WM_Gen_Insp_Territories.pdf

E15: Conversions of Storage Tank Systems and Dispensers

- A copy of Part II of form TR-WM-132 and a registration change form must be submitted to DATCP by the owner/operator. Use form TR-WM-137 for underground tanks, form TR-WM-118 for aboveground tanks

Equipment Requirements for Selling E15

- Listed equipment: Equipment used for dispensing ethanol-blended motor fuel must be listed or recognized by the manufacturer as being compatible with ethanol-blended fuel, except where otherwise approved in writing by the department
- Dispenser nozzles and hoses: Dispensers that are installed on or after February 1, 2009, must use a separate fueling nozzle and hose for dispensing ethanol-blended motor fuels of more than 10% ethanol by volume

Equipment Requirements for Selling E15

- In-line filters: A 1- or 2-micron in-line filter must be used for dispensing ethanol-based fuel
- Lined tanks: Tanks with linings regulated under Wis. Admin. Code s. ATCP 93.530 may not be used to store ethanol-blended fuels
- Most metal storage tanks and pipe are compatible with ethanol. However, some fiberglass storage tank systems manufactured before 1992 might not be compatible with higher levels of ethanol. The tank manufacturer and installation contractor should be consulted for additional information on the reuse of underground storage tanks.

Cleaning the Tank

- Storage and dispensing systems containing fuel with an octane rating less than the converted fuel must be emptied of all product before conversion
- If another type of fuel was stored in the tank, the tank must be cleaned in accordance with API 2015 or another method approved by the department, before introducing the ethanol-blended fuel
- All cleaning work must be performed by a certified tank cleaner unless specifically approved by the department based on an alternate cleaning method

Tightness Testing

- A precision tightness test must be performed on the tank and piping in accordance with Wis. Admin. Code s. ATCP 93.515(4) before placing the tank system back into service

Form TR-WM-132:



TR-WM-132 (11/17) Formerly ERS-9 Alt Fuels



Wisconsin Department of Agriculture, Trade and Consumer Protection
Bureau of Weights and Measures
P.O. Box 7837, Madison, WI 53707-7837
(608) 224-4942

Wis. Admin. Code ~~§ATCP 93.680~~

FOR OFFICE USE ONLY

Transaction #:

☐ Copy to Owner

☐ Copy to Inspector

☐ Copy to Permit

ALTERNATIVE FUEL STORAGE TANK SYSTEM AND/OR DISPENSER INSTALLATION/ CONVERSION APPLICATION

New Tank System Installation Instructions: Use one form for each tank system. A DATCP certified installer or professional engineer shall complete Part I of this form and submit it to the department at the address above as part of the plan review submittal. If approved, before commencing normal fueling operations for alternative fuels, the operator shall complete Part II of the (Installation of new storage tank systems for ethanol blends of > 10% and biodiesel > 5%) form and provide the completed form to the DATCP general inspector specified on the conditional approval letter and notification email performing the pre-operational inspection. The owner/operator shall not operate the storage tank system until both the TR-WM-138 installation checklist and Part II of the TR-WM-132 alternative fuel installation application have been completed and signed by their respective inspectors.

Existing Tank System Instructions: Use one form for each tank system. A DATCP certified installer or professional engineer shall complete Part I of this form and submit it to the department at the address above prior to the conversion. If approved, before commencing normal fueling operations, the operator shall complete Part II of the form and provide the completed form to the DATCP general inspector specified on the conditional approval letter and notification email performing the pre-operational inspection. Interior lined tanks cannot be approved for alternative fuel use. **Note:** Alternative cleaning methods shall be approved in advance by submitting form TR-WM-157 for approval.

- Part II:
- Installation of new storage tank systems for ethanol blends of > 10% and biodiesel > 5%
 - Storage tank conversion for ethanol blends 11 to 15%
 - Storage tank conversion for ethanol blends greater than 15%
 - Storage Tank conversion for biodiesel blends greater than 5%
 - Storage tank conversion for higher ethanol blends to lower ethanol blends
 - Conversion for using blending dispensers for ethanol < 85% with storage tank system previously approved for alternative fuels

Personal information you provide may be used for purposes other than that for which it was originally collected (s. 15.04(1)(m) Wis. Stats.).

Form TR-WM-132:

Part I					
OWNER INFORMATION					
CUSTOMER NAME: [REDACTED]			CUSTOMER ID#: [REDACTED]		
COMPANY NAME: [REDACTED]		TELEPHONE: ([REDACTED]) [REDACTED] - [REDACTED]	EMAIL: [REDACTED]		
SITE STREET ADDRESS (not PO Box) [REDACTED]		<input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWN [REDACTED]	STATE [REDACTED]	ZIP [REDACTED]	
PROJECT INFORMATION					
FACILITY NAME: [REDACTED]		FACILITY ID#: [REDACTED]	SITE ID#: [REDACTED]		
SITE STREET ADDRESS (not PO Box) [REDACTED]		<input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWN [REDACTED]	STATE [REDACTED]	ZIP [REDACTED]	
FIRE DEPT. PROVIDING FIRE COVERAGE: [REDACTED]			FDID#: [REDACTED]		
<input type="checkbox"/> APPROVED ALTERNATIVE CLEANING METHOD TRANSACTION ID: [REDACTED]			FINISHED PRODUCT(S) TO BE DISPENSED: [REDACTED]		
CONTRACTOR INFORMATION					
CONTRACTOR NAME: [REDACTED]		CUSTOMER ID#: [REDACTED]		CONTACT PERSON: [REDACTED]	
SITE STREET ADDRESS (not PO Box) [REDACTED]		<input type="checkbox"/> CITY <input type="checkbox"/> VILLAGE <input type="checkbox"/> TOWN [REDACTED]	STATE [REDACTED]	ZIP [REDACTED]	
TELEPHONE: ([REDACTED]) [REDACTED] - [REDACTED]	CELL: ([REDACTED]) [REDACTED] - [REDACTED]	EMAIL: [REDACTED]			

Form TR-WM-132:

TANK INFORMATION

Tank Orientation: ☐ Underground ☐ Aboveground ☐ New Tank ☐ Existing Tank → Date Installed: Tank ID #:

Tank leak detection method: ☐ Automatic tank gauging ☐ Inventory control and tightness testing ☐ Interstitial monitoring
☐ Statistical Inventory Reconciliation (SIR) ☐ Visual (Aboveground storage tank only)

Component:	Existing Manufacturer	Existing Model/Brand	New Equip. Manufacturer	New Equip. Model/Brand	UL Listed or Verified by Manufacturer for Fuel to be Stored
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Note: Write "HC" and the treatment material if a hard-coat treatment is used to achieve compatibility.

Tank construction material					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Spill bucket					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Overfill / Auto shut-off / Ball float					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown

Drop tube					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
STP/Suction pump					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Leak detection probes					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Sump monitoring sensors					<input type="checkbox"/> Material Approval		

Form TR-WM-132:

PIPE INFORMATION		<input type="checkbox"/> New		<input type="checkbox"/> Existing		<input type="checkbox"/> Mixed (New/Existing)		Existing Pipe Install Date	
Configuration		<input type="checkbox"/> Single wall		<input type="checkbox"/> Double wall		Type:		<input type="checkbox"/> Steel <input type="checkbox"/> Fiberglass <input type="checkbox"/> Flexible <input type="checkbox"/> Other:	
Sumps		<input type="checkbox"/> Submersible		<input type="checkbox"/> Pipe connections					
Pipe fitting/valve material							<input type="checkbox"/> Listed (N/E)	<input type="checkbox"/> Verified (N/E)	<input type="checkbox"/> Link (N/E)
Gaskets/seals							<input type="checkbox"/> Listed (N/E)	<input type="checkbox"/> Verified (N/E)	<input type="checkbox"/> Link (N/E)
Pipe sealant/adhesive							<input type="checkbox"/> Listed (N/E)	<input type="checkbox"/> Verified (N/E)	<input type="checkbox"/> Link (N/E)
Flex connector							<input type="checkbox"/> Listed (N/E)	<input type="checkbox"/> Verified (N/E)	<input type="checkbox"/> Link (N/E)
Line leak detector							<input type="checkbox"/> Listed (N/E)	<input type="checkbox"/> Verified (N/E)	<input type="checkbox"/> Link (N/E)
Flow restrictor							<input type="checkbox"/> Listed (N/E)	<input type="checkbox"/> Verified (N/E)	<input type="checkbox"/> Link (N/E)

Form TR-WM-132:

DISPENSER INFORMATION							
Dispenser Listed: <input type="checkbox"/> Yes <input type="checkbox"/> No		Dedicated hose for ethanol blends >10%: <input type="checkbox"/> Yes <input type="checkbox"/> No (Required for dispensers installed after 2/1/2009)					
Blending dispenser: <input type="checkbox"/> Yes <input type="checkbox"/> No		Containment sump under dispenser: <input type="checkbox"/> Yes <input type="checkbox"/> No					
Dispenser piping					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Dispenser Sump					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Dispenser sump sensor					<input type="checkbox"/> Material approval		
Gaskets/seals					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Blending valve					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Check valve					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Meter					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Emergency valve					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Fuel filters					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Break-away device					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Nozzle(s)/Swivel(s)					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown
Hose(s)					<input type="checkbox"/> Listed	<input type="checkbox"/> Verified	<input type="checkbox"/> Unknown

Form TR-WM-132:

COMMENTS:

FEES: (Fee table on next page)

Plan Review

Inspection

Total

Alternative Fuel Conversion Fee \$ (7636) \$ (8253) \$

I certify by signature that I have personally examined and/or am familiar with the information submitted to verify system alternative fuel compatibility, and the information is true, accurate, and complete.

CONTRACTOR SIGNATURE

DATE SIGNED

Failure to submit this form with all items completed will result in the tank and dispenser being subject to red-tagging and shutdown. A tank with any "unknowns" will not be approved.

Form TR-WM-132:

TR-WM-132 (11/17) Formerly ERS-9 Alt Fuels

STORAGE TANK CONVERSION FOR ETHANOL BLENDS 11 TO 15%

Part II

Responsibilities of Tank Owner/Operator before ethanol blends from 11% to 15% are transferred to an existing storage tank.

- ☐ Determine equipment compatibility - Part I of this form.
- ☐ Check for water in the tank. No level of water is acceptable for gasoline-ethanol blended fuels.
- ☐ All visible fittings and connections at the top of the tank are tight (no vapors escape and no water enters).
- ☐ Sump and spill containment covers secured to prevent water from entering.
- ☐ Water infiltration problems fixed if necessary.
- ☐ Fill labeling - Identify fill port and paint access cover according to API RP 1637.
- ☐ Dispenser labeling – label dispenser in accordance with the current requirements of ATCP 94.300. A fact sheet on labeling requirements can be found at: [Alternative Fuel Labeling](#)

First Delivery

- ☐ Conversion of tanks containing fuel with an octane rating less than the converted fuel must be emptied of all product before conversion.
- ☐ Conduct a precision test of the tank system (0.1 gph leak rate) within seven days after tank is filled to make sure system is tight and leak detection equipment is operating properly. Report shall be available for inspector review during pre-operational inspection.
- ☐ Test for water using ATG or gauge stick (use alcohol compatible paste if you stick your tanks) at the beginning of each shift for the first 48 hours after delivery (RFA). If there is water in the tank, remove it, find out how it got there and fix it so it doesn't occur again.
- ☐ Calculate residue volume in product piping based on size, type and length. Purge the calculated residue volume as a minimum quantity of fuel to be flushed from piping.
- ☐ Change fuel filters.

Form TR-WM-132:

Pre-Operational

- ☐ Notify DATCP inspector 5 days prior to the conversion to schedule a pre-operational inspection as required by ATCP 93.680(4)(c). Assigned inspector information can be found in the Conditional Approval letter and notification email.
- ☐ Have all dispensers calibrated and blending dispensers (if applicable) set up for the new blend ratio prior to the installation inspection with the new product, and signed by the dispenser technician prior to the pre-operational inspection. Reports shall be available for inspector review during pre-operational inspection. Devices designed to check blend ratios and their access passwords shall be made available to the DATCP general inspector at the time of inspection. For blending dispensers, technicians shall fill out the information below and sign for verification of the blend ratio.
- ☐ Draw sample and inspect that the finished fuel is visually free of undissolved water, sediment, and suspended matter; it shall be clear and bright at the ambient temperature or 21 °C (70 °F), whichever is higher.
- ☐ Submit Tank Registration Form TR-WM-137 or TR-WM-118 along with a completed copy of TR-WM-132 Application Form and a copy of the pre-operational inspection report from DATCP Inspector to DATCP, W&M, P.O. Box 7837, Madison, WI 53707-7837 or via email: datcpweightsandmeasures@wi.gov.

For blending dispensers only

- ☐ Record here which products are being blended: _____
- ☐ Record here which products are being produced via the blending dispenser: _____
- ☐ Record here the blend ratio and confirm it is correct based on the ethanol percentage of the blended products: _____

DISPENSER TECHNICIAN SIGNATURE

COMPANY

(Note: By signing, technician is acknowledging that all blender dispenser ratios have been verified as accurate.)

TANK OWNER SIGNATURE

COMPANY

(Note: By signing, signer is acknowledging that all the above preparatory items have been conducted.)

PRINT TANK OWNER NAME

TITLE

DATE SIGNED

Failure to submit this form with all items completed will result in the tank and dispenser being subject to red-tagging and shutdown.

Fee Submittal	Plan Review Fee	Installation Inspection Fee	Plan Revision Fee	Re-inspection Fee
When submitted independent of a broader plan submittal application	\$35	\$100	\$100	\$100

ATCP 93 Notification Record:

IR-WM-121 (8/16) Formerly ERS-919 (7/13)



Wisconsin Department of Agriculture, Trade and Consumer Protection
Bureau of Weights and Measures
Storage Tank Regulation, PO Box 7837, Madison, WI 53707-7837
Phone: (608) 224-4942

FOR OFFICE USE ONLY

Wis. Admin. Code §ATCP 93.115
§ATCP 93.350

ATCP 93 NOTIFICATION RECORD

Personal information you provide may be used for purposes other than that for which it was originally collected (s. 15.04(1)(m), Wis. Stats.).

TO: [REDACTED]

OFFICE LOCATION: [REDACTED]

(Refer to https://datcp.wi.gov/Pages/Programs_Services/StorageTankContacts.aspx for a jurisdiction's authorized agent/department.)

Note: Only the notification form is required for non-flammable, non-combustible, hazardous liquid, or CERCLA tanks greater than or equal to 5,000 gallon capacity that are under the direct supervision of a qualified engineer. A plan review is not required. (ATCP 93.350(2)(b)).

LOCATION / IDENTIFICATION

SITE NAME [REDACTED]		FACILITY NUMBER [REDACTED]		FIRE DEPT. Providing fire protection coverage [REDACTED]		
SITE STREET ADDRESS [REDACTED]		<input type="checkbox"/> CITY [REDACTED]	<input type="checkbox"/> TOWN [REDACTED]	<input type="checkbox"/> VILLAGE [REDACTED]	STATE [REDACTED]	ZIP [REDACTED]
OWNER NAME [REDACTED]		PHONE NUMBER () - [REDACTED]		TANK OWNER EMAIL [REDACTED]		
OWNER STREET ADDRESS [REDACTED]		<input type="checkbox"/> CITY [REDACTED]	<input type="checkbox"/> TOWN [REDACTED]	<input type="checkbox"/> VILLAGE [REDACTED]	STATE [REDACTED]	ZIP [REDACTED]
CONTRACTOR NAME [REDACTED]		PHONE NUMBER () - [REDACTED]		CELL NUMBER () - [REDACTED]		EMAIL [REDACTED]
STREET ADDRESS [REDACTED]		<input type="checkbox"/> CITY [REDACTED]	<input type="checkbox"/> TOWN [REDACTED]	<input type="checkbox"/> VILLAGE [REDACTED]	STATE [REDACTED]	ZIP [REDACTED]
Date work is to begin: [REDACTED]	Date/Time Requested for tank inspection: [REDACTED]			ATCP 93 certified installer supervisor or qualified engineer: [REDACTED]		

ATCP 93 Notification Record:

PROJECT WILL INVOLVE: (Check all that apply)

	CHECK		NUMBER	PLAN NUMBER	APPROVAL DATE
	UST	AST	OF TANKS		
Tank Installation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Dispenser POS Conversion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Piping Installation or Upgrade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Leak Detection Upgrade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Spill or Overfill Protection	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Cathodic Protection or Interior Lining	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
CERCLA Chemical Tank(s) Only	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	Send notice to DATCP(use address above)	
Tank Closure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>		
*Alternative Fuel Storage Tank Installation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	For LPO Installation Inspections: Send notice to both the assigned LPO and DATCP General Inspector.	For DATCP Installation Inspections: Send notice to only the assigned DATCP Installation Inspector.
*Alternative Fuel Storage Tank Conversion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	Send notice to DATCP general inspector.	

* See Conditional Approval letter and Notification email for Installation and General Inspector information.

Site assessment conducted by:

Comments:

This document can be made available in alternate formats to individuals with disabilities upon request.

Checklist for Underground Tank Installation:

TR-WM-138 (10/17) Formerly ERS-6294 UST



Wisconsin Department of Agriculture, Trade and Consumer Protection
Bureau of Weights and Measures
P.O. Box 7837, Madison, WI 53707-7837
(608) 224-4942

Wis. Admin. Code §ATCP 93.115

FOR OFFICE USE ONLY

Reg. Obj. #:

CHECKLIST FOR UNDERGROUND TANK INSTALLATION

Personal information you provide may be used for purposes other than that for which it was originally collected (s. 15.04(1)(m) Wis. Stats.).

Complete one form for each tank and related piping. Note: see below in comment section for alternative fuels.

This checklist covers the installation of: ☐ Tank ☐ Piping

IDENTIFICATION (Please Print)

INSTALLATION NAME		COUNTY	
INSTALLATION STREET ADDRESS (Not PO Box)		<input type="checkbox"/> CITY <input type="checkbox"/> TOWN <input type="checkbox"/> VILLAGE	STATE ZIP
OWNER LEGAL NAME	COUNTY	TELEPHONE: () -	E-MAIL
OWNER STREET ADDRESS	<input type="checkbox"/> CITY <input type="checkbox"/> TOWN <input type="checkbox"/> VILLAGE	STATE	ZIP

TANK CONTENTS

☐ Leaded ☐ Unleaded ☐ Diesel ☐ Gasohol ☐ Aviation ☐ Premix ☐ Fuel Oil ☐ Kerosene ☐ Waste/Used Motor Oil ☐ Used for Heating
☐ New Motor Oil ☐ Hazardous Waste ☐ Chemical (specify name and CAS#): ☐ Other: ☐ Empty

Checklist for Underground Tank Installation:

PLAN APPROVAL	Installer Verified	Inspector Verified	NA
1. Plans have been submitted and approved.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. State plan number/LPO plan number is: <input type="text"/>			
3. Tank Capacity: <input type="text"/> gallons.			
TANK CONSTRUCTION			
1. Tank is new and carries UL or other national testing label.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Tank is used, but has been recertified to meet current codes and standards.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Tank is corrosion protected (<input type="checkbox"/> fiberglass or <input type="checkbox"/> composite tank) and matches the equipment listed in the plan review.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Tank vents do not terminate under eaves, are at least 5 feet from a building, and 15 feet from Power Vent air intake devices.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Class I flammable tank vents discharge at least 12 feet above ground level, or if installed within or attached to a canopy discharge is at least 5 feet above the highest part of the canopy.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Class II or III A liquid storage tank vents discharge higher than the fill pipe opening, and a minimum of 4 feet above ground level.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Overfill protection device is installed and matches plan submittal.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Spill containment device is installed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TANK HANDLING AND TESTING			
1. Pre-installation test of double-walled tank: <input type="checkbox"/> 1) Verify manufacturer applied vacuum to the interstice is intact, meets the manufacturer's required vacuum level and the minimum applied duration OR <input type="checkbox"/> 2) The visual air/soap test is completed to the manufacturer's specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Tank tested after backfilling through precision test, approved tank gauge or interstitial monitor.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Tank gauge or interstitial monitor verified as operative.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Tank coating was inspected and any damage to the coating repaired.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Checklist for Underground Tank Installation:

TANK SITE AND BACKFILL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Tank located a minimum of 3 feet from property lines and 1 foot from buildings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Tank is spaced a minimum of 2 feet from any other tank and from excavation walls.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Backfill for composite, fiberglass clad steel, or fiberglass tank is clean, washed, well granulated sand, crushed rock, or is pea gravel naturally round with minimum diameter of 1/8 inch and maximum size of 3/4 inch or crushed rock or gravel between 1/8 and 1/2 inch in size.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Minimum of 1 foot of compacted backfill in bottom of excavation or over top of hold down pad.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Backfill compaction is adequate to securely and evenly support the tank and prevent movement/settlement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Excavation is in a bog, swampy area or landfill and a filter fabric was used to prevent the migration of the backfill material.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Backfill materials over the top of a tank in an area subject to traffic should be compacted to a minimum depth of: <input type="checkbox"/> 36 inches if unpaved; <input type="checkbox"/> 30 inches if paved with 6 inches of asphalt; <input type="checkbox"/> 18 inches if paved with 8 inches of reinforced concrete.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Backfill materials over the top of a tank in an area not subject to traffic should be compacted to a minimum depth of: <input type="checkbox"/> 2 feet if unpaved; <input type="checkbox"/> 1 foot if paved with 6 inches of asphalt or 4 inches of reinforced concrete.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TANK ANCHORAGE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Installation is in an area of high water table or subject to flooding and tank is anchored.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Anchor straps for tank were non-conductive and placed according to manufacturer's specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PIPING (Indicate whether piping is <input type="checkbox"/>Fiberglass or <input type="checkbox"/>Flexible)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1. Piping maintains a 1/8 inch per foot slope to a sump or a tank.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Piping trench provides a total of at least 18 inches of compacted backfill and paving on top of piping.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Pipes are separated by at least twice the pipe diameter.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Checklist for Underground Tank Installation:

TR-WM-138 (10/17)
Formerly ERS-6294 UST

	Installer Verified	Inspector Verified	NA
4. Pipes are separated from the trench excavation sidewalls, electrical conduit, utilities, and other structures, by at least 6 inches.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Piping was isolated from the tank and dispenser and tested at 150% of operating pressure of the system (but not less than 50 psi) for 1 hour prior to and after backfilling.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Secondary containment piping was tested for tightness before it was covered, enclosed or placed in use. For fiberglass piping test at 10 psi. For flexible secondary piping, test at manufacturer's recommendation: <input type="text"/> psi.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. After backfilling, piping was isolated from the tank and dispenser and precision tested at 110% of operating pressure but not less than 50 psi for 1 hour.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Piping was isolated from the tank and dispenser and tested through another approved means prior to and after backfilling. Indicate method(s): Prior <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
After <input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PRE-OPERATIONAL FUNCTIONALITY VERIFICATION (Both TANK and PIPING)			
1. Tank precision tightness test, including the ullage, verified tank is tight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Sumps and spill buckets have been verified as liquid tight	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. All sensors have been verified as functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. ATG setup has been verified as accurate and functional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Leak detection method has been verified functional within the respective methodology parameters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION SUBMITTED PRIOR TO OPERATION – Required for Permit to Operate (PTO) upon completion of final inspection			
1. TR-WM-137 Tank Registration (one for each tank) Reference: ATCP 93.140(2)(b)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Affidavit of Financial Responsibility (FR)—Pollution Insurance Reference: ATCP 93.705	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Facility AB Operator Designation Form Reference: ATCP 93.860	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: see below in comment section for alternative fuels

Checklist for Underground Tank Installation:

PRIMARY LEAK DETECTION (Check which applies under both TANK and PIPING)						
Tank						
<input type="checkbox"/> n/a		<input type="checkbox"/> Electronic interstitial monitoring		Manufacturer: _____		Sensor/Probe #: _____
Piping						
Model Name/#: _____		Material Approval #: _____				
Pipe construction material: <input type="checkbox"/> Fiberglass <input type="checkbox"/> Flexible <input type="checkbox"/> Other (type): _____						
Primary Piping System Type: <input type="checkbox"/> Pressurized piping <input type="checkbox"/> Suction piping with check valve at tank <input type="checkbox"/> Suction piping with check valve at pump and inspectable						
Piping Catastrophic leak detection method: <input type="checkbox"/> Pressurized piping with → A) <input type="checkbox"/> Pump auto shutoff - ELLD B) <input type="checkbox"/> Flow restrictor - MLLD;						
Manufacturer/Model: _____						
Piping leak detection method: <input type="checkbox"/> Electronic interstitial monitoring – sump sensor or leak sensing cable						
A. INSTALLER CERTIFICATION						
INSTALLATION COMPANY NAME (Please print)		INSTALLER CERTIFICATION NUMBER		TELEPHONE		EMAIL
_____		_____		(____) ____ - ____		_____
INSTALLATION COMPANY MAILING ADDRESS STREET			CITY		STATE	ZIP
_____			_____		____	_____
<i>I certify that the tank system and related components have been installed according to the manufacturer's instructions, conditionally approved plans, and complies with ATCP 93.</i>						
INSTALLER SIGNATURE: _____					_____ DATE SIGNED	

Checklist for Underground Tank Installation:

B. INSPECTOR INFORMATION						
INSPECTION DATES:	1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>	4. <input type="text"/>	5. <input type="text"/>	6. <input type="text"/>
INSPECTION COMPANY NAME: <input type="text"/>				COMPANY NUMBER: <input type="text"/>		
INSPECTOR SIGNATURE: <input type="text"/>			INSPECTOR #: <input type="text"/>		LOCAL OPERATOR #: <input type="text"/>	
DATE SIGNED: <input type="text"/>		FIRE DEPARTMENT PROVIDING COVERAGE: <input type="text"/>				FDID #: <input type="text"/>

Comments:

For Alternative Fuel Storage Tank Installations:

Prior to placing a storage tank system into operation, a pre-operational inspection shall be performed by the assigned DATCP general inspector specified in the Conditional Approval letter and Notification email. As part of the inspection, a completed Part II of the TR-WM-132 Alternative Fuel Storage Tank System and/or Dispenser Installation/Conversion Application shall be available for review.

TANK REGISTRATION FORM TR-WM-137 SIGNED BY THE OWNER MUST BE SUBMITTED WITH EACH INSTALLATION CHECKLIST

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Questions?

