

Application for Private Label



Note: If completing application by hand, do so legibly. Illegible applications will delay processing.

This application is used for: a company marketing a device from another manufacturer and re-labeling it under its own name. A separate application is required for each National Type Evaluation Program (NTEP) Certificate of Conformance (CC).

For Use by NCWM

Control #: _____

CC #: _____

Preparation:

- Complete application, provide payment information and signature. **If not included, application will not be processed.**
- Submit to info@ncwm.com: two digital photos of device.
- Mail three (3) Identification Labels* to:

National Conference on Weights and Measures
Attention: NTEP Specialist
9011 South 83rd Street
Lincoln, Nebraska 68516

If you are unable to use USPS please contact Danyelle Dolan at danyelle.dolan@ncwm.com for additional shipping information

*Note: Identification Labels must meet the marking requirements listed in *Handbook 44: Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices* – Table S.6.3.a. Marking Requirement.

Part 1. Who will be the Primary Contact during the NTEP evaluation process?

Today's Date:	Are you or someone within your company a National Conference on Weights and Measures (NCWM) Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	NCWM Member ID:	Member Name:
Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Primary Contact Name:		Primary Contact Email Address (Required):	
Phone Number with Extension if Applicable:	Fax Number:	Website:	
Other Authorized Contact Name:	Other Authorized Contact Email Address:	Other Authorized Contact Phone Number:	

Part 2. What Contact Information should appear on the amended Certificate of Conformance?

Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Phone Number with Extension if Applicable:		Fax Number:	
Contact Name:	Email Address:	Website:	

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Part 3. Where do you want <u>ALL Billing</u> to be sent?																			
Company:					Contact Name:														
Street Address:																			
City:				State:		Zip Code:		Country:											
Email Address (Required):					Phone Number with Extension if Applicable:														
Part 4. NTEP Fees (Required at time of application)																			
	NCWM Member				Non-Member														
Application Fee (non-refundable)	\$800				\$1,200														
Certificate Processing Fee	\$150				\$225														
Certificate Drafting Fee	\$350				\$525														
Total Fees	\$1,300 (Application, Processing Fee, Drafting Fee)				\$1,950 (Application, Processing Fee, Drafting Fee)														
** Additional laboratory fees may apply. Annual Maintenance Fees will also apply. See <i>Publication 14: Administrative Policy</i> for details.																			
** Save instantly on your NTEP Application fees by becoming an NCWM Member at www.ncwm.com/membership .																			
Part 5. Publications																			
PUBLICATION (Current Edition)					NCWM MEMBER UNIT PRICE	NON-MEMBER UNIT PRICE	QTY	AMOUNT DUE											
<input type="checkbox"/> Handbook 44 Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices," as adopted by the National Conference on Weights and Measures					\$46	\$46		\$											
<input type="checkbox"/> Publication 14: Administrative Policy					\$60	\$120		\$											
<input type="checkbox"/> Publication 14: Grain Moisture Meters & Near Infrared Grain Analyzers Technical Policy, Checklists and Procedures					\$60	\$120		\$											
<input type="checkbox"/> Publication 14: Measuring Technical Policy, Checklists and Procedures					\$60	\$120		\$											
<input type="checkbox"/> Publication 14: Weighing Devices Technical Policy, Checklists and Procedures					\$60	\$120		\$											
<input type="checkbox"/> Publication 14: Bundle Includes: Administrative Policy, Grain Moisture Meters & Near Infrared Grain Analyzers, Measuring Devices and Weighing Devices					\$135	\$270		\$											
SHIPPING & HANDLING					USA ONLY	OUTSIDE USA	SHIPPING DUE												
For quantities larger than those listed, please contact elisa.stritt@ncwm.com for pricing.					Book(s): 1 = \$12 2-3 = \$19	Contact NCWM at 402.434.4872 for shipping rates.	\$												
Part 6. Payment Information (Required at time of application)																			
<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Check Enclosed (made payable to NCWM)																			
Account Number:										Expiration Date:					Security Code:				
Billing Address:													Zip Code:						
Name on Credit Card:													Total Amount Enclosed: \$						

NTEP Application for Private Label

Part 7. About the Original Manufacturer		
Company:		
What is the NTEP Certificate of Conformance Number:		What is/are the Model Designation(s):
Part 8. About the Private Labeler		
Model Designation(s) How It/They Will Appear on the NTEP Certificate of Conformance:		
Part 9. Original Manufacturer Signature		
Sign Here	The Original Manufacturer authorizes the Private Labeler to use the results of the evaluation conducted in conjunction with this National Type Evaluation Program Certificate of Conformance to seek a National Type Evaluation Program Certificate of Conformance in the Private Labeler name. The device provided to the Private Labeler is identical to the original type for which the aforementioned National Type Evaluation Program Certificate of Conformance was received and other than a change in the name plate, the Original Manufacturer agrees to make no changes to the device. Please be aware that an electronic signature is as legally binding as a handwritten signature.	
	Signature	Title
Part 10. Private Labeler Signature		
Sign Here	<input type="checkbox"/> By checking this box, the applicant authorizes the National Type Evaluation Program to disclose to Regulatory Officials, upon their request, that this application has been submitted and whether the file is currently open or closed.	
	Applicant agrees to and accepts all of the following terms and conditions for application for a National Type Evaluation Program (NTEP) Certificate of Conformance (US) and the Notice of Approval (Canad). 1) All the devices manufactured as the type referenced will continue to conform to the same specifications and tolerances and be of the same type without technical or metrological deviation of consequence. 2) All costs incurred by the NTEP, participating laboratory(s) and Approval Services Laboratories; Measurement Canada will be paid by the applying company. 3) The NCWM policies, practices and procedures set forth in its Bylaws and publications are incorporated by reference as terms and conditions of the issuance/renewal under NTEP. 4) Applicant agrees that the law of the State of Nebraska shall control the interpretation and construction of NTEP and business relationships, including choice of law provisions. The parties agree that the exclusive legal forum of choice of the parties shall be the Lancaster County State District Court located in Lincoln, Nebraska. 5) Applicant agrees that NCWM, its officers, directors, employees and agents shall have no liability for any damages of any nature in excess of the application fee or the annual renewal fee, as applicable. This limitation of liability is a condition of the issuance of any certificate of conformance or renewal certificate under the NTEP Program. Please be aware that an electronic signature is as legally binding as a handwritten signature.	
	Signature	Title