

Application for US/Canada Mutual Recognition Arrangement for Retail Motor-Fuel Dispenser

Measurement
CanadaMesures
CanadaAn Agency of
Industry CanadaUn organisme
d'Industrie Canada

Note: If completing application by hand, do so legibly. Illegible applications will delay processing.

This application is used for: applying for a NTEP Certificate of Conformance (CC) under the National Type Evaluation Program (NTEP) and a Notice of Approval (NOA) under section 3 of the Canadian Weights and Measures Act for devices covered by the US/Canada Mutual Recognition Arrangement on Type Evaluation. Each country continues to issue its own CC and NOA. Acceptable devices: gasoline and diesel dispenser, high-speed dispenser and gasoline and diesel meters intended to be used in fuel dispensers and truck refuellers only.

For Use by NCWM

Control #: _____

CC #: _____

Project #: _____

NOA #: _____

Preparation:

- Review applicable checklist in *NCWM Publication 14: Administrative Policy and Measuring Devices*.
- Review *Measurement Canada Engineering and Laboratory Services Directorate*.
- Review applicable sections of *Handbook 44: Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices*.

Application Instructions:

- Complete application, provide payment information and signature. **If not included, application will not be processed.**
- Submit to info@ncwm.com: two digital photos of device; amended CC with changes clearly marked.

Submit Application

- Email NTEP application to NCWM.
- Email Canadian Application to both NCWM (info@ncwm.com) and Measurement Canada (ic.mcacsl-mclsae.ic@canada.ca).
- Canadian Application can be found at www.ic.gc.ca/eic/site/mc-mc.nsf/eng/lm00573.html.

Part 1. Who will be the Primary Contact during the NTEP evaluation process?

Today's Date:	Are you or someone within your company a National Conference on Weights and Measures (NCWM) Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	NCWM Member ID:	Member Name:
Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Primary Contact Name:		Primary Contact Email Address (Required):	
Phone Number with Extension if Applicable:	Fax Number:	Website:	
Other Authorized Contact Name:	Other Authorized Contact Email Address:	Other Authorized Contact Phone Number:	

Part 2. What Contact Information should appear on the amended Certificate of Conformance?

Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Phone Number with Extension if Applicable:	Fax Number:		
Contact Name:	Email Address:	Website:	

NTEP Application for US/Canada Mutual Recognition Arrangement for Retail Motor-Fuel Dispenser

Part 3. Where do you want ALL Billing to be sent?

Company:	Contact Name:		
Street Address:			
City:	State:	Zip Code:	Country:
Email Address (Required):	Phone Number with Extension if Applicable:		

Part 4. NTEP Fees (Required at time of application)

	NCWM Member	Non-Member
Application Fee (non-refundable)	\$800	\$1,200
Certificate Processing Fee	\$150	\$225
Total Fees	\$950 (Application & Processing Fees)	\$1,425 (Application & Processing Fees)

**** Additional laboratory fees may apply. Annual Maintenance Fees will also apply. See *Publication 14: Administrative Policy* for details.**

**** Save instantly on your NTEP Application fees by becoming an NCWM Member at www.ncwm.com/membership.**

Part 5. Publications

PUBLICATION (Current Edition)	NCWM MEMBER UNIT PRICE	NON-MEMBER UNIT PRICE	QTY	AMOUNT DUE
<input type="checkbox"/> Handbook 44 Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices," as adopted by the National Conference on Weights and Measures	\$46	\$46		\$
<input type="checkbox"/> Publication 14: Administrative Policy	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Grain Moisture Meters & Near Infrared Grain Analyzers Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Measuring Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Weighing Devices Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> Publication 14: Bundle Includes: Administrative Policy, Grain Moisture Meters & Near Infrared Grain Analyzers, Measuring Devices and Weighing Devices	\$135	\$270		\$
SHIPPING & HANDLING	USA ONLY	OUTSIDE USA	SHIPPING DUE	
For quantities larger than those listed, please contact elisa.stritt@ncwm.com for pricing.	Book(s): 1 = \$12 2-3 = \$19	Contact NCWM at 402.434.4872 for shipping rates.	\$	

Part 6. Payment Information (Required at time of application)

<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Check Enclosed (made payable to NCWM)																							
Account Number:														Expiration Date:					Security Code:				
Billing Address:																Zip Code:							
Name on Credit Card:																Total Amount Enclosed: \$							

NTEP Application for US/Canada Mutual Recognition Arrangement for Retail Motor-Fuel Dispenser

Part 7. What Laboratory Would You Like to Conduct the Evaluation (NTEP reserves the right to select the laboratory)

☐ First Available ☐ Measurement Canada ☐ US NTEP - California ☐ US NTEP - Maryland ☐ US NTEP – North Carolina

Part 8. Where Would a Field Test Be Conducted

Business Name:

Street Address:

City:

State:

Zip Code:

Country:

Part 9. General Information

Is this Evaluation to Addend an Existing NTEP Certificate of Conformance(CC): ☐ Yes, Provide CC Number:

☐ No

Part 10. Model Designation

Model Designation(s) Exactly How It/They Will Appear on the NTEP Certificate of Conformance:

Part 11. About the Device Type

(Check All That Apply):

☐ Gasoline and/or Diesel Dispenser

☐ High-Speed Dispenser

☐ Gasoline and/or Diesel Meters Intended to Be Used in Fuel Dispensers and Truck Refuellers Only

Part 12. Standard Features and Options

Description	Check One
Air Eliminator:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Analog Indications:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Automatic Temperature Compensating:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Card Reader:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Cash Acceptor:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Computer Interface:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Computing Device:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Digital Indications:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Flow Rate Indication:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Preset Money:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Preset Volume:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Ticket Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Other:	<input type="checkbox"/> Standard <input type="checkbox"/> Option
Other:	<input type="checkbox"/> Standard <input type="checkbox"/> Option

NTEP Application for US/Canada Mutual Recognition Arrangement for Retail Motor-Fuel Dispenser

Part 13. Canada Weights and Measures Act

EXTRACTS FROM THE WEIGHTS AND MEASURES ACT (S.C. 1970-71, CHAPTER 36) AND THE WEIGHTS AND MEASURES REGULATIONS (C.R.C. 1978, CHAPTER 1605).

ACT

3. 1. The Minister shall, in accordance with the regulations, approve devices, or classes, types or designs of devices for use in trade.
8. No trader shall use, or have in his possession for use, in trade, any devices unless
- A. that device or class, type or design of device has been approved for use in trade pursuant to section 3

REGULATIONS

14. An application for the approval of a device, or of a class, type or design of device for use in trade shall be made in writing to the Minister and shall contain the following information:
- A. a description of the commodity that a device of that class, type or design is designed to measure;
- B. the different units of measurement registered by a device of that class, type or design;
- C. the range of flow rate or a capacity of a device of that class, type or design; and
- D. where the manner of installation or use affects the performance of a device of that class, type or design, the manner in which the device is to be installed or used.
15. 1. The application referred to in section 14 shall be accompanied by duplicate copies of:
- A. test data relating to the actual service performance of the device or to the simulated service performance of the device;
- B. the principal drawings and specifications to be used by the manufacturer in assembling, testing and, where applicable, installing devices of that class, type or design; and
- C. the promotional material, bulletins, brochures, instructions and other information distributed or intended for distribution to purchasers or prospective purchasers of a device of the class, type or design to which the application relates.
2. A person who submits an application under section 14 shall, when requested to do so by the Minister, supply to the Minister such information, test data, drawings or specifications as are necessary to enable the Minister to deal with the application.
16. On the request of the Minister and under any conditions that may be specified by him or her, the applicant shall make available to the Minister one or more devices of the class type or design to which the application relates, together with any information, equipment, material and services that are required to evaluate the device for approval.

NOTE: The Director, Engineering and Laboratory Services Directorate are authorized to perform the duties and exercise the powers under the provisions quoted above.

IMPORTANT: Materials to be handled as protected commercial information must be so identified.

Part 14. Signature

- ☐ By checking this box, the applicant authorizes the National Type Evaluation Program to disclose to Regulatory Officials, upon their request, that this application has been submitted and whether the file is currently open or closed.

**Sign
Here**

Applicant agrees to and accepts all of the following terms and conditions for application for a National Type Evaluation Program (NTEP) Certificate of Conformance (US) and the Notice of Approval (Canad). 1) All the devices manufactured as the type referenced will continue to conform to the same specifications and tolerances and be of the same type without technical or metrological deviation of consequence. 2) All costs incurred by the NTEP, participating laboratory(s) and Approval Services Laboratories; Measurement Canada will be paid by the applying company. 3) The NCWM policies, practices and procedures set forth in its Bylaws and publications are incorporated by reference as terms and conditions of the issuance/renewal under NTEP. 4) Applicant agrees that the law of the State of Nebraska shall control the interpretation and construction of NTEP and business relationships, including choice of law provisions. The parties agree that the exclusive legal forum of choice of the parties shall be the Lancaster County State District Court located in Lincoln, Nebraska. 5) Applicant agrees that NCWM, its officers, directors, employees and agents shall have no liability for any damages of any nature in excess of the application fee or the annual renewal fee, as applicable. This limitation of liability is a condition of the issuance of any certificate of conformance or renewal certificate under the NTEP Program. **Please be aware that an electronic signature is as legally binding as a handwritten signature.**

Signature

Date

Title