

# Application for Automatic Weighing System



**This application should be used if** the device automatically weighs pre-assembled discrete loads or single loads or loose materials. Some weigh-labelers and checkweighers may also include a scale that is incorporated in a conveyor system that weighs packages in a static or non-automatic weighing mode.

## Application Instructions:

- Review applicable checklist in "NCWM, Publication 14: Weighing Devices."
- Review "NCWM, Publication 14: Administrative Policy."
- Review applicable sections of "NIST, Handbook 44: Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices."
- Sign application. **Unsigned applications will not be accepted.**
- **Submit payment with application.**
- Submit a copy of the amended CC with changes clearly marked.
- Submit **two digital photos** of the device via email or on CD.
- Submit application in one of the following ways:

**Email:** [info@ncwm.com](mailto:info@ncwm.com)

**Mail:** National Conference on Weights and Measures  
Attention: Project Coordinator  
9011 South 83<sup>rd</sup> Street  
Lincoln, Nebraska 68516

**Fax:** 402.434.4878

## For Use by NCWM

Control #: \_\_\_\_\_

CC #: \_\_\_\_\_

If completing application by hand, do so **legibly** and in **blue ink**. Illegible applications may delay processing times.

### Part 1. Who Will the Contact Be During the National Type Evaluation Program (NTEP) Application Process

Today's Date:	Are you or someone within your company a National Conference on Weights and Measures (NCWM) Member: <input type="checkbox"/> Yes <input type="checkbox"/> No	NCWM Member ID:	Member Name:
Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Primary Contact Name:		Primary Contact Email Address (Required):	
Phone Number with Extension if Applicable:	Fax Number:	Web site:	
Other Authorized Contact Name:	Other Authorized Contact Email Address:	Other Authorized Contact Phone Number:	

### Part 2. What Contact Information Do You Want to Appear on the NTEP Certificate of Conformance

Company:			
Street Address:			
City:	State:	Zip Code:	Country:
Phone Number with Extension if Applicable:	Fax Number:		
Contact Name:	Email Address:	Web site:	

**Part 3. Where Do You Want ALL Billing to Be Sent**

Company:		Contact Name:	
Street Address:			
City:	State:	Zip Code:	Country:
Email Address (Required):		Phone Number with Extension if Applicable:	

**Part 4. NTEP Fees (Due at time of application.)**

	NCWM Member	Non-Member
Application Fee (non-refundable)	\$800.00	\$1,200.00
Certificate Processing Fee	\$150.00	\$225.00
<b>Total Fees</b>	<b>\$950.00</b> (Application & Processing Fees)	<b>\$1,425.00</b> (Application & Processing Fees)

**\*\* Additional laboratory fees may apply. Annual Maintenance Fees will also apply. See Publication 14 Administrative Policy for details.**

**\*\* Save instantly on your NTEP Application fees by becoming an NCWM Member at [www.ncwm.com/membership](http://www.ncwm.com/membership).**

**Part 5. Publications**

PUBLICATION	NCWM MEMBER UNIT PRICE	NON-MEMBER UNIT PRICE	QUANTITY	AMOUNT DUE
<input type="checkbox"/> <b>Handbook 44</b> (2015 Edition) Specifications, Tolerances and Other Technical Requirements for Weighing and Measuring Devices," as adopted by the National Conference on Weights and Measures	\$46	\$46		\$
<input type="checkbox"/> <b>Publication 14: Administrative Policy</b> (2015 Edition)	\$60	\$120		\$
<input type="checkbox"/> <b>Publication 14: Grain Moisture Meters &amp; Near Infrared Grain Analyzers</b> (2015 Edition) Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> <b>Publication 14: Measuring Devices</b> (2015 Edition) Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> <b>Publication 14: Weighing Devices</b> (2015 Edition) Technical Policy, Checklists and Procedures	\$60	\$120		\$
<input type="checkbox"/> <b>Publication 14 CD</b> (2015 Edition) Includes: Administrative Policy, Grain Moisture Meters & Near Infrared Grain Analyzers, Measuring Devices and Weighing Devices	1-3 CDs \$135 4-9 CDs \$100 10+ CDs \$85	1-3 CDs \$270 4-9 CDs \$200 10+ CDs \$170		\$
<b>SHIPPING &amp; HANDLING</b>	<b>USA ONLY</b>	<b>OUTSIDE USA</b>	<b>SHIPPING DUE</b>	
For quantities larger than those listed, please contact NCWM at 402.434.4872 or <a href="mailto:elisa.stritt@ncwm.com">elisa.stritt@ncwm.com</a> for pricing.	Book(s): 1 = \$12.00 2-3 = \$19.00  CD(s): 1-3 = \$10.00 4-6 = \$16.00	Contact NCWM at 402.434.4872 for shipping rates.	\$	

**Part 6. Payment Information**

<input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express <input type="checkbox"/> Check Enclosed (made payable to NCWM)	
Account Number:	Expiration Date:
Billing Address:	
Zip Code:	
Name on Credit Card:	Total Amount Enclosed:
	\$

**Part 7. What Laboratory Would You Like to Conduct the Evaluation (NTEP reserves the right to select the laboratory.)**

9011 South 83<sup>rd</sup> Street / Lincoln, Nebraska 68508

P. 402.434.4880 F. 402.434.4878 E. [info@ncwm.com](mailto:info@ncwm.com) W. [www.ncwm.com](http://www.ncwm.com)

Check One: <input type="checkbox"/> First Available <input type="checkbox"/> California <input type="checkbox"/> Maryland <input type="checkbox"/> New York <input type="checkbox"/> Ohio			
<b>Part 8. Where Would a Field Test Be Conducted</b>			
Business Name:			
Street Address:			
City:	State:	Zip Code:	Country:
<b>Part 9. General Information</b>			
Is this Evaluation to Addend An Existing NTEP Certificate of Conformance(CC): <input type="checkbox"/> Yes, Provide CC Number: <span style="float: right;"><input type="checkbox"/> No</span>			
<b>Part 10. About the Device</b>			
Check All That Apply: <input type="checkbox"/> Automatic Gravimetric Filling Machine <input type="checkbox"/> Combination Automatic and Non-Automatic Checkweigher <input type="checkbox"/> Automatic Checkweigher <input type="checkbox"/> Combination Automatic and Non-Automatic Weigh Labeler <input type="checkbox"/> Automatic Weigh-Labeler <input type="checkbox"/> Combination Automatic and Non-Automatic Weigh Labeler			
<b>Part 11. Model Designation</b>			
Model Designation(s) How It/They Will Appear on the NTEP Certificate of Conformance:			
<b>Part 12. About the Device Type</b>			
Capacity:	d:	Check One: Accuracy Class: <input type="checkbox"/> III <input type="checkbox"/> IIIS	
Platform Material:			
n <sub>max</sub> :		V <sub>min</sub> :	
Platform Size			
Length:		Width:	
Load Cells(s) Used:		Load Cells CC Number:	
<b>Part 13. Recording Element</b>			
Check One: <input type="checkbox"/> Label Printer <input type="checkbox"/> Page Printer <input type="checkbox"/> Preprinted Weigh Ticket Printer			
Model:			
Manufacturer:			
<b>Part 14. Indicating Element</b>			
Model:			
Manufacturer:			

Part 15. Standards and Features	
Description	Check One
Variable Print Format:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Dot Matrix Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Integral Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Label Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Tape Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Thermal Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Ticket Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
UPC Printer:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Prints Identification Number:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Prints Time and Date:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Alphanumeric Display:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Integral Weight Display:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Liquid Crystal Display:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Remote Customer Display:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Separate Tare Display:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Keyboard PLU Keys:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Multiplier Keys:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Programmable Commodity Keys:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Tare Save Key:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Unit Price Save Key:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Keyboard Tare:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Multiple Tare Memories:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Programmable Tare with PLUs:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Semi-Automatic Tare:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Gross/Tare/Net Display Modes:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Training Mode:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Price Look-Up Capability:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Multiple Pound/Item Pricing:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Manual Weight Entries:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Pound/Kilogram Conversion:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Consecutive Ticket Numbering:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Semi-Automatic Zero:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Initial Zero-Setting Mechanism (IZSM):	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Zero Tracking:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Audit Trail:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
AC to DC Adapter:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Battery Power Supply:	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Battery Saving Feature (Auto Shut-Off):	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA
Intrinsically Safe (If an Option, the Intrinsically Safe Version Must Be Submitted):	<input type="checkbox"/> Standard <input type="checkbox"/> Option <input type="checkbox"/> NA

**Part 16. Load Cell Data**

Check One:

☐ Compression    ☐ Hydraulic    ☐ Inductive    ☐ Strain Gage    ☐ Tension    ☐ Other

Model:

Capacity:

Quantity (number of cells):

m V/V:

**Part 17. Model(s) to Be Covered by the CC**

Model	Minimum Acquisition	Capacity		Platform Size	Weighbridge		Belt Width	Number of Chains	Load Cell Model	Load Cell Capacity
		Minimum	Maximum		Length	Width				

**Part 18. Method of Sealing**

Describe the Method of Sealing, Including Audit Trail Operation if Applicable:

**Part 19. General Description**

Describe the reason this application is being submitted:

**Part 20. Signature****Sign  
Here**

☐ By checking this box, the applicant authorizes the National Type Evaluation Program to disclose to Regulatory Officials, upon their request, that this application has been submitted and whether the file is currently open or closed.

Applicant agrees to and accepts all of the following terms and conditions for application for a National Type Evaluation Program (NTEP) Certificate of Conformance. 1) All the devices manufactured as the type referenced will continue to conform to the same specifications and tolerances and be of the same type without technical or metrological deviation of consequence. 2) All costs incurred by the NTEP and participating laboratory(s) will be paid by the applying company. 3) The NCWM policies, practices and procedures set forth in its Bylaws and publications are incorporated by reference as terms and conditions of the issuance/renewal under NTEP. 4) Applicant agrees that the law of the State of Nebraska shall control the interpretation and construction of NTEP and business relationships, including choice of law provisions. The parties agree that the exclusive legal forum of choice of the parties shall be the Lancaster County State District Court located in Lincoln, Nebraska. 5) Applicant agrees that NCWM, its officers, directors, employees and agents shall have no liability for any damages of any nature in excess of the application fee or the annual renewal fee, as applicable. This limitation of liability is a condition of the issuance of any certificate of conformance or renewal certificate under the NTEP Program. **Please be aware that an electronic signature is as legally binding as a handwritten signature.**

\_\_\_\_\_  
Signature\_\_\_\_\_  
Date\_\_\_\_\_  
Title